

**Reservation Request**  
**Rudder Theatre Complex**  
**Texas A&M University**  
**Mail Stop 1232**  
**College Station, TX 77843-1232**

Today's Date \_\_\_\_\_

Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Billing Address \_\_\_\_\_

Program Details \_\_\_\_\_

**First Choice:**

Date \_\_\_\_\_

Day of the Week \_\_\_\_\_

Time \_\_\_\_\_

Facility \_\_\_\_\_

**Second Choice:**

Date \_\_\_\_\_

Day of the Week \_\_\_\_\_

Time \_\_\_\_\_

Facility \_\_\_\_\_

**Third Choice:**

Date \_\_\_\_\_

Day of the Week \_\_\_\_\_

Time \_\_\_\_\_

Facility \_\_\_\_\_

Remarks \_\_\_\_\_

<p><i>For Office Use Only</i></p> <p><i>Working Calendar</i> _____</p> <p><i>Tentative Completed</i> _____</p>
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Please complete form and return to Rudder Theatre Complex Office  
no later than April 1st for requests for the fall semester and  
no later than November 1st for requests for the spring semester.